**Email #1**

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| From: Peta  To: Gilly  Subj: Tablet expansion rollout and risks  Dear Gilly,  I hope this email finds you well. I wanted to reach out to you about a recent request from Omar, the owner of Sauce & Spoon, to expand the tablet rollout beyond the bar area. I understand that this request is outside the scope of our project, but as a senior stakeholder, Omar is expected to be accommodated.  I wanted to gather input from the team and build a coalition of individuals who support my position on keeping the rollout confined to the bar area. I believe that this is the best approach given the resources, timeline, and budget constraints of our project.  I would be grateful if you could join me and the rest of the team in a meeting next Wednesday at 2 PM in the conference room. During the meeting, we will discuss the pros and cons of expanding the rollout and how we can best approach the situation with Omar.  Your input and support are critical to ensuring the success of this project, and I look forward to your participation.  Best regards,  Peta |

**Email #2**

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| From: Peta  To Alex  Subj: Tablet expansion rollout and risks  Hi Alex,  Dear Alex,  I hope this email finds you well. I wanted to reach out to you about a recent request from Omar, the owner of Sauce & Spoon, to expand the tablet rollout beyond the bar area. I understand that this request is outside the scope of our project, but as a senior stakeholder, Omar is expected to be accommodated.  I wanted to gather input from the team and build a coalition of individuals who support my position on keeping the rollout confined to the bar area. I believe that this is the best approach given the resources, timeline, and budget constraints of our project.  I would be grateful if you could join me and the rest of the team in a meeting next Wednesday at 2 PM in the conference room. During the meeting, we will discuss the pros and cons of expanding the rollout and how we can best approach the situation with Omar.  Your input and support are critical to ensuring the success of this project, and I look forward to your participation.  Best regards,  Peta |